

MEDICATION POLICY

The Canfield Board of Education, as mandated by the State of Ohio, has a medication policy for the entire school system. In order for the school to give medication to your child, several procedures MUST be followed. Students are not allowed to carry any medication in the school unless the proper forms are completed, signed by both the parent and the physician. If it is medically necessary for a student to have medication during the school day, the parent must bring that medication to the school and complete the necessary medication forms. When these forms are completed, the nurse or a person designated by the principal of that school will administer the medication. Only inhalers, epi-pens and diabetic needs may be carried by students if the proper medication forms are completed, signed by both the parent and the physician. This includes over the counter medications. The school nurse may administer several over the counter medications such as Tylenol. Only the school nurse can administer these school-purchased, over the counter medications from the nurse's office. If you have any questions concerning this policy, please call the school.

Medication Procedure

1. The medication must be brought to the school by the parent or guardian.
2. The medication must be in the original container from the pharmacy.
3. The medication must be labeled with the medication's name, the physician's name and your child's name, and time to be given.
4. The "Parent Request and Authorization to Administer a Prescribed Medication or Treatment" form must be completed and signed by the parent or guardian and must include the signature of the physician.
5. New forms must be completed each school year.
6. Any medication not picked up by the parent or guardian by the end of each school year will be disposed of by the School Nurse.
7. Any medication brought in by a parent in a baggie or inappropriate container with a note will NOT be given to the student.

Medication Regulations

As of July 2011, the Ohio Department of Health developed regulations concerning the delivery of medication in the school. The regulations cover three main issues. The first is who can give students medication at school, the second covers what procedures must be followed for medications to be given in school, and the third deals with what medications a student can carry during the school day.

According to the regulations, only the nurse and employees who have been trained by the nurse can give medications to students. Untrained employees and volunteers in the school cannot give a student any medication. Volunteers cannot give medication even on field trips. Currently most of Canfield's administrators and secretaries have been trained to administer oral medication.

What medications can your child have in the school? Any medication, either prescription or **over the counter, that is medically necessary for your child to remain in school**, can be given to your child at school as long as the proper paper work has been completed and is signed by a parent AND THE PHYSICIAN. The medication must be delivered to the school by the parent and can only be given to your child by the nurse or the trained, designated employee. Students cannot carry any medications with them or in their lunch, purse, or backpack. The ONLY medications students are allowed to carry on their person, and only if the proper paper work is in the nurse's office, are inhalers for asthma, epi-pens for anaphylactic reactions, and insulin and testing materials for diabetes.

The school does keep a small supply of over the counter medications such as Tylenol. This medication can be given by the nurse after an assessment. The distribution of over the counter medications that are in the nurse's office and are given by a nurse do not require any paper work on the part of the parent, but can only be given when the nurse is in the building. **Cough drops, vitamin drops, and throat lozenges are not used in the elementary schools.** If you have any questions about the regulations or any questions concerning your child and medication, call the nurse at your school.